

*Our* ***Vision*** *is to be a recognized leader in the beautification of Perrysburg and the preservation of Northwest Ohio’s natural environment through Education, Collaboration, Advocacy, and Funding.*

*Our* ***Mission*** *is to promote the knowledge of horticulture and conservation and to enhance our community’s natural environment.*

**COUNTRY GARDEN CLUB PROJECT PROPOSAL PARAMETERS**

1. Deadline for submission of the proposal is January 15, 2024.
2. A project is a set of tasks that must be completed in order to arrive at a particular goal or outcome.
3. Grants may be awarded to non-profit, government or civic organizations and, on occasion, to private individuals whose endeavors align with our vision and mission and benefit the public.
4. The content of the project proposal will be evaluated based on:
* The project’s alignment with the Country Garden Club’s Vision and Mission (see above)
* The project’s potential to serve and benefit the current public and future generations within Northwest Ohio
* The thoroughness and depth of the project’s detailed description with its purpose, background, development, and duration. Photos and/or drawings included as necessary
* The included timetable and the final or annual reporting plan for the duration of the grant
* The clarity and definition of the project’s future maintenance plan
* The specificity of the budget, including the amount requested from Country Garden Club, other sources of funding, and the total cost of the Project
1. Funds will be issued upon receipt of invoices from suppliers and a Project Final Report sent to [CGCCommunityProjects@gmail.com](https://d.docs.live.net/7b16a1a9976d3245/Documents/Garden%20Club/Community%20Projects/Proposal%20Forms/CGCCommunityProjects%40gmail.com).
2. Receipts and the Project Final Report must be received before May 31, 2025.

For questions, please contact Country Garden Club at CGCCommunityProjects@gmail.com

**Country Garden Club Project Proposal Form 2024**

Applicant Name and Information:

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Project\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organization\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization’s Authority (CEO, Pres., Director, etc.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address for Site Visit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Website\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please attach a document to provide the following information;**

1. Please give a short overview of the project with its purpose, goals, expected outcomes, and importance.
2. Please provide a few paragraphs addressing each of the following:
3. How the project aligns with the Country Garden Club’s Vision/Mission
4. The specific community served within Northwest Ohio
5. The project’s potential to impact future generations
6. A detailed (see page 1) description of the Project (include diagrams, drawings or photographs as necessary)
7. The future maintenance of the Project
8. Please attach a detailed proposed budget, including:
9. A breakdown of how the funding will be spent (e.g. materials, supplies, labor, etc.)
10. The amount requested from Country Garden Club
11. The total cost of the Project
12. Other sources of funding as applicable
13. Please include a timetable with start and completion dates and a final or annual reporting plan for the duration of the grant as applicable.

**Deadline for submission is January 15, 2024**

**Funds granted may be paid directly to vendors or reimbursed to grantee upon submission of receipts**

Please return these pages with your attached documents to:

[CGCCommunityProjects@gmail.com](https://d.docs.live.net/7b16a1a9976d3245/Documents/Garden%20Club/Community%20Projects/2024%20Projects/CGCCommunityProjects%40gmail.com)

*For club use only*

Date Received\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date **Project Final Report Received**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates **Project Annual Report Received**, as appropriate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_